



Crystal Park School is an Inclusive Community that works together to nurture and develop the whole child

**School Council
Crystal Park School
December 6, 2022**

Called to order: 5:33 pm

Introductions: Principal. Vice-Principals, Teacher representative: Hannah Jenkins Board Trustee Buddy: Rob Martin (Joan Nellis to join us tonight)

Attendance/Email list sheet: Hannah Jenkins, Amanda Fraser, Terri Mailman, Laurie Mailman, Cynthia LeClair, Cindy Clarkson, Joan Nellis, Amber Prior
Regrets: Marisol Bourgoïn, Heather Hurley

Review of last meeting minutes:

- Approved by Terry, seconded by Laurie

Operating Procedures: These were sent out via email. Did you get a chance to review them? Are we happy with them or would we like to see changes?

- Definitions of what school, school council means
- Purpose of school council
- Regulating procedures
- Objectives of the council
- Duties as elected
- Treasurer is not required – runs through the accounts at the school – still run through the council
- Code of Ethics
- Will be reviewed and amended yearly as necessary. Once approved will be signed off on for the 2022-2023 School Council.
 - To be reviewed and revisited in the New Year

Draft Calendar

- 2023-2024 School Year
- Created in collaboration with other 2 divisions, considers stat holidays, instructional hours – many things to be considered when planning
- Feedback wanted and considered
- Key Highlights
 - Friday a month for professional learning to support staff and students
 - Earlier Spring Break

- Christmas- school until the 22nd, but the time after (pros and cons for this)
- Teachers Convention in March
- Alberta Winter Games in February (Non- Operational Day to use facilities for Winter Games) this will be scheduled as the Day in Lieu of PTI's set earlier
- Start school after the Labour Day long weekend in September
- Council members to email Cindy if you have feedback on the calendar

Possible Parent Sessions

- Can use the grant money to be used towards Parent Council Sessions?
- \$1000.00 available as the money from last year was rolled over
- Let Cindy know and can plan forward in the new year - examples
 - Digital Literacy/Citizenship
 - Parenting in the Digital Age
 - Indigenous Sessions
- Considerations of cost
 - most likely virtual
 - use of Division experts
- Will work together to source the experts and plan/finalize sessions
- Potential to partner with other councils
- Ideas for possible parent sessions to be brought forward to January's meeting
- Kim Frykas to share links for parent council specific sessions

Budget: \$809.95 in our account. \$1000 available in grant money

School Plan

- Data from previous year is analyzed to determine the priorities for the upcoming school year to support students
- Division Priorities
 - Teaching and Learning
 - Inclusion
 - Leadership
- School
 - Teaching and Learning (Intentional focus on effective planning and instructional practices that meet the learning needs of every student)
 - Strategies and evidence to ensure that we are meeting the outcomes
 - Programming, Inquiry Based Professional Growth plans (Hannah shared), collaborative culture of teacher learners (trust), Universal Design for Learning Structures, High Yield Instructional Practices, Daily Literacy and Numeracy Instruction
 - Inclusions (Staff foster inclusive learning environments)
 - Strategies and evidence
 - PATHS program in all elementary classrooms, Seven Sacred Teachings as a common language, intentional focus on welcoming environment, collaborative response Mondays

AERR Report

- What does the data tell us?
- Based on our school plan, look at priorities and determine through the data which meets the outcome (evidence that the strategies we put in place are working or not)
 - Look at differences between teachers, parents, and students (consider what we need to do differently)
- Data day on Friday PL to determine the “why” of the outcome of results and what we need to continue to do, or do differently
- Discussion piece of the report – speaks to the data and what strategies we are implementing
- Can see observable differences between parent, student, and teacher responses
- How do we target the areas we see decreases and celebrate the areas we see improvements ?
- How do we get more parents to engage with surveys to get a more reflective sample of the populations?

Principals Report

- **THANK YOU** for your willingness to become a part of our school council here at CPS. It is very important to us that we have parent input and voice as we focus on creating an inclusive learning environment that meets the needs of every student.
- Background:
 - 495 students K-8 (majority of whom are grades 7/8)
 - Feeder schools are Hillside and Maude Clifford beginning in grade 7
 - Host 4 specialized district programs
 - 4 PUF pre-K classes
 - We are also home to: Peace Collaborative Services, Multi-Disciplinary Team, District Social Workers, and the Tri-District Wellness Team
 - Our staff consists of:
 - 19 teachers
 - 1 STEM lead teacher
 - Librarian, Admin. Asst, Business Manager, Lifeguard
 - 43 Educational Assistants (2 intervention EAs)
 - 5 Custodial Staff
 - 2 vice-principals
 - 1 principal
 - Program of Choice: STEM Learning Building
- What has been happening?
 - Start of the school year went quite smoothly.
 - Meet the Teacher Night was well attended
 - allowed for a less chaotic day on the first day.
 - STEM learning:
 - This is an area we continue to explore.
 - Gitte Rushton (STEM lead) has been doing an incredible job
 - engaging the staff in their own learning surrounding STEM
 - how to incorporate it across their day at each grade level.
 - bring in outside community members and agencies to enhance the STEM experience.

- Term 1 is now complete:
 - No questions/feedback on the new report card or on the new curriculum from parents
 - Evidence that we have done a good job communicating about both as we have implemented this school year
- Parent Teacher Interviews were well attended (phone or in person)
- Targeted Interventions: Literacy/Numeracy grades 2-4
- Literacy Intervention: Grade 5
- Social/Emotional Group: Grade 7
- Academic Intervention Group: Grade 7
- What is coming up?
 - Moving quickly towards Winter Break.
 - Festive days planned for the last week as well as caroling (inclusive of all cultures and students).
 - Turkey dinner for staff will take place on Friday December 9th
 - Little surprises planned for staff on the last week
 - Candy Cane Walk: Community engagement piece (also fits in with STEM)
 - Classroom celebrations for Winter Break
 - School Dance postponed until February (rescheduled as of Outbreak status that we were on)

Trustee Report

- Board Fall budget update
 - 80% of the budget goes to instructional supports
 - 20% Operational
 - School Division is the largest employer in the City of Grande Prairie
- Board approved advocacy priorities for the year (on the division website)
 - Public Education build communities
 - Predictable Sustainable Funding of Public Education
 - Aligned Cross Ministry Support for Student Wellness
 - Inclusive School Divisions Support Inclusive Communities
 - Collaborative Curriculum Development
 - Recruitment and Retention of Education Staff
- Division Christmas Card
- Student Advisory Council (new this year)
 - Most schools have representation – CPS has 2 reps
 - Topics students chose to discuss
 - How students treat subs
 - Bathrooms
 - Bullying
 - Opportunity to have the student attend our council meetings
- Questions from the floor:
 - Role of the trustee, role of the board and CO staff
 - Is there intent to make money at every event (school must have a purpose to raise money)

Round Table:

- Parking lot concerns in the morning – vehicles ring road and bus lane
 - Communicated it extensively, had bylaw come out, yellow people signs
 - We continuously look for solutions
 - Have looked at speed bumps
 - Potentially have patrollers with AMA
- Turkey Dinner – is there a kitchen here
 - Serving to the kids (Food Safe)

Next Meeting: January 16, 2023 @5:30pm

Meeting Adjourned: 7:14 pm